

**California Highway Patrol (CHP)**  
**Advisory Committee for Persons with Disabilities (ACPD)**  
**Quarterly meeting**  
**May 4, 2010**

The meeting was called to order by J-P Hannum at 1002 hours.

**MEMBERS PRESENT**

J-P Hannum, Office of Inspections – Chairperson  
Rochelle Lim, Information Management Division  
Karen Hirsch, Office of Legal Affairs  
Sean Coyle, Southern Division

**MEMBERS ABSENT**

Kathy Carstons, Northern Division – Vice Chairperson  
Paula McSheehy, Visalia Area  
Eileen Bark, San Diego Area  
Chris Sherry, Contra Costa Area

**OFFICE OF EQUAL EMPLOYMENT OPPORTUNITY (OEEO) REPRESENTATIVES**

None.

**OLD BUSINESS**

**J-P Hannum** - reported on the progress of designing/constructing the ACPD website for the intranet/internet. The webpage was submitted to OEEO April 27, 2010, for approval.

***Action Item:** J-P Hannum will continue working with OEEO to have the webpage approved and will provide the committee updates on its development.*

**J-P Hannum** – received the Academy instructional material from Eileen. The material will be reviewed and then be forwarded to the Academy for review.

***Action Item:** J-P Hannum will review the material and coordinate a review with the Academy. He will provide the committee updates on the review.*

**J-P Hannum** – The first newsletter of 2010 was submitted to OEEO. Once approved, the newsletter will be distributed to all employees electronically.

***Action Item:** J-P Hannum will continue to provide the committee updates on the progress of the newsletter.*

**J-P Hannum** – Reminded the Committee that the Commissioner would like us to identify and recognize employees throughout the state year who are involved in supporting persons with disabilities programs.

*Action Item: J-P Hannum will continue to remind the committee of the need to identify and recognize employees statewide throughout the year.*

**Karen Hirsch** – Along with Rochelle Lim, Karen attended the last Statewide Disability Awareness Committee (SDAC) meeting on April 7, 2010. Notes from the meeting were distributed to all committee members. SDAC meetings are held the first Wednesday of every even month. All committee members who work in or nearby Sacramento are encouraged to attend.

*Action Item: Karen Hirsch and Rochelle Lim will continue to provide the committee updates on future SDAC meetings.*

### **NEW BUSINESS**

**Rochelle Lim and Karen Hirsch** – Provided an update on the information received regarding the Sacramento based events celebrating the 20<sup>th</sup> Anniversary of the Americans with Disabilities Act.

*Action Item: Karen Hirsch and Rochelle Lim will continue to provide the committee updates on information regarding planning for the anniversary events.*

**J-P Hannum** – Discussed ideas and expectations for the October 2010 AWARE newsletter and poster.

*Action Item: All articles are due to Kathy Carstons on June 1, 2010.*

### **ADJOURNMENT**

The meeting was adjourned at 1025 hours.

### **NEXT MEETING**

The date for the next meeting has been scheduled for August 3, 2010, at 1000 hours at a location to be determined.



J-P HANNUM, #16163  
Sergeant

cc: Assistant Commissioner Inspector General